

DAY-TO-DAY COMPANY WORK

	less than 10 <i>founders+ employees+investors</i>	10 – 20 <i>founders+ employees+investors</i>	more than 20 <i>founders+ employees+investors</i>
Standard Document Templates <ul style="list-style-type: none"> • Employee Offer Letter • Employee NDA, IP Assignment and Noncompete • Independent Contractor Agreement • Advisory Board Participation Letter • Mutual Confidentiality Agreement 	\$1,000 <i>(or \$250 each)</i>	\$1,500 <i>(or \$500 each)</i>	\$2,000 <i>(or \$750 each)</i>
Stock Option Plan Adoption <ul style="list-style-type: none"> • Stock Option Plan Document • Stock Option Award Agreement Template • Required Written Consents 	\$1,000	\$2,500	\$5,000
Stock Option Awards <ul style="list-style-type: none"> • Exercise Price Valuation Process Management • Stock Option Award Agreements • Board Written Consent 	\$1,000	\$1,750	\$3,000
 Onboarding <ul style="list-style-type: none"> • For more information regarding Carta's web-based, cap table management platform, see carta.com/private-companies 	\$3,000 <i>Carta's Fees Billed Separately</i>	\$5,000 <i>Carta's Fees Billed Separately</i>	\$7,500 <i>Carta's Fees Billed Separately</i>